

Southeastern Montana  
Development Corporation  
[www.semhc.org](http://www.semhc.org)  
[www.montanamadepossible.com](http://www.montanamadepossible.com)



PO Box 1935  
6200 Main Street  
Colstrip, MT 59323  
Phone / Fax: (406) 748-2990

September 24, 2024

Southeastern Montana Development Corporation (SEMDC) invites you to submit a proposal for the preparation of its yearly audited financial statements for a two (2)-year period beginning with fiscal year ending December 31, 2022. The audit of SEMDC's financial statements must be performed in accordance with generally accepted auditing standards.

SEMDC is a 501(c)(3) non-profit public benefit corporation with members. The mission of SEMDC as a regional group is to create and support economic and community development opportunities within the four (4) Montana Counties of Custer, Rosebud, Powder River, and Treasure.

Programs include:

- \* **Business Services** – Business counseling and training support for startup and existing firms,
- \* **Financial Services** – Offer regional business financing programs with bank participation,
- \* **Community Services** – Provide numerous planning and grant services for local governments and
- \* **Advocacy Services** - Wide array of special events, legislative assistance, and recruitment options

For additional information on SEMDC and how we leverage resources, please see attached our Basic Services and Member & Partner Benefits Sheets.

Southeastern Montana Development Corporation requires the following services:

1. Annual financial statement audits for fiscal years 2022 and 2023, ending December 31,
2. Management letters

All proposals must include:

- \* Evidence of the firm's qualifications, experience, and professional references,
- \* Proposed timeline and billing fees to complete services and
- \* Audit Staff to be assigned

Services must be completed by **Wednesday November 13, 2024**. Your proposal must be received by SEMDC on **Friday October 11, 2024**. Send your proposal to SEMDC, PO Box 1935, Colstrip, MT 59323, or email to [jatchison@semhc.org](mailto:jatchison@semhc.org). We will review all proposals by October 16, 2024.

If you have any questions or would like further clarification of any aspect of the request for proposal, please contact us at (406) 748-2990. SEMDC's most recent audit report and Form 990 for the last fiscal year is available upon request. SEMDC will respond to all applicants.

Please direct requests to Jim Atchison at [jatchison@semhc.org](mailto:jatchison@semhc.org) or 406-748-2990. I look forward to receiving your proposal.

Sincerely,

Jim Atchison  
Executive Director